

**BELLFLOWER MIDDLE/HIGH
SCHOOL**
2017-2018

Bellflower Middle and High School
15301 South Mc Nab Avenue, Bellflower, California 90706
(562) 920-1801; ex: 3040
(562) 804-0214 Fax
www.bellflowerhigh.org

Mission Statement

The mission of Bellflower High and Middle School is to provide a quality education including academic, fine arts, career, and technology courses that enable students to make contributions to community and society as life-long learners who work collaboratively, communicate effectively, think critically, behave responsibly, and are able to meet the demands of our changing society in order to achieve personal goals.

Statement of Purpose

The Bellflower Buc community is committed to supporting the learning and behavior needs for all students through Positivity, Respect, Integrity, Dedication and Excellence!

Alma Mater

All hail to Alma Mater
We sing our praise to thee
We strive for highest honor
In defeat or victory
We fight to bring you glory
We pray to keep you free
With faithfulness and loyalty
We pledge our hearts to thee.

Non-Discrimination Notice

The Bellflower Unified School District does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, language, ancestry, or marital status in their educational programs and activities or employment practices. Students/parents who have questions or concerns about the policy can contact the District Office at 562-866-9011.

This agenda belongs to:

NAME _____
ADDRESS _____
CITY/TOWN _____ ZIP CODE _____
PHONE _____
STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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Academic Honor Code

Students are responsible for turning in assignments that reflect their own personal work and effort. This includes tests, quizzes, reports, homework, projects, etc. Academic dishonesty of any kind will not be tolerated. Academic dishonesty is attempting to obtain credit for work that is not one's own. Students will be truthful and respectful towards all staff members and their fellow students.

Cheating is:

- Using dishonest, deceptive or fraudulent means to obtain or attempt to obtain credit for academic work
- Using notes, aids or the help of other students on tests in ways other than those expressly permitted by the teacher
- Looking at another student's test
- Allowing another student to cheat from one's own test and other course work
- Copying another student's homework or class work

Plagiarism is:

- Taking the specific substance of another and offering it as one's own without giving credit to that source.
- Not using quotation marks, identification and/or footnotes to denote the material has been directly quoted from another source
- Paraphrasing an author without using footnotes

Attendance

An important factor in a child's education is maintaining regular attendance. Regular attendance at school is essential for satisfactory educational progress and is required by law. The State of California's Education Code (Section 48200) compulsory attendance law states: "Each person subject to compulsory full time education ... shall attend school for the full time designated ... and each parent, guardian, or other person having control or charge of the pupil shall send the pupil to school for the full time designated as the length of the school day as determined by the governing board of the school district in which the residence of either the parent or legal guardian is located..."

Excused absences include illness, dentist or doctor's appointment, religious holiday, court appearance, or death in the family. If a student is absent, parents are required to contact the attendance office. Parents can call the attendance office at (562) 920-1801 between 7:30 a.m. and 4:30 p.m., or write a note including the absence date(s), reason for the absence, student's name, and grade. **Absences must be cleared within one week of the absence.**

Leaving School Early

If you need to leave school early during the day you must be signed out through the high school attendance office by a parent or adult designated on your emergency card.

Tardy Sweep

All students are expected to be in class on time, every period, every day. There will be a tardy sweep every morning, every period. Students not in class on time will be required to wait in tardy sweep. This will allow teachers to begin each class period without the interruption caused by tardiness.

Students in tardy sweep will be permitted to make up the work that is missed; however, the tardy sweep will be reflected on the student's attendance profile.

Saturday School

Students may be assigned to Saturday School by administrators for truancy, excessive tardies or various disciplinary problems and infractions to school rules. The Saturday sessions are intended to be a structured program of supervised study time. Therefore, students who are assigned are expected to come prepared with school work to do. Saturday School will be held between 8:00 a.m. to 12:00 p.m. in the cafeteria or a designated classroom. Students who are disruptive for any reason will be removed and referred to the administration, as will students who fail to attend.

Behavior Standards

In order to ensure a safe, secure and orderly school environment where all students are excited about learning and pursuing individual excellence, we have, in accordance with the Board of Education's Policies and the State of California Education Code developed a school-wide discipline plan. Discipline teaches a student to make appropriate choices and includes the following components:

Quality Producer:

- Follows directions the first time; does homework
- Turns in work reflecting personal best
- Makes the choice to receive a great education
- Remembers that your actions reflect you, your family and Bellflower Middle and High School

Perceptive Thinker:

- Knows the difference between rumors and facts
- Practices tolerance – respects others' views, beliefs, and practices

- Knows the consequences for choices
- Takes responsibility for thoughts, feelings, and Actions

Effective Communicator:

- Listens actively with ears, eyes, and heart; communicates without touching or speaking in an unwelcome way
- Takes proper steps when in need of help

Responsible Citizens:

- Brings planner, ID card & and all appropriate materials DAILY
- Obeys school rules and adheres to the Education Code 48900
- Shows Buc P.R.I.D.E. and takes initiative
- Follows district policies, school and classroom rules/procedures

Team Member:

- Respects private property of others
- Cooperates with peers & adults
- Treats others the way you want to be treated
- Keeps campus safe for all

BUC of the Month

Student recognition by teachers is given to selected “Buc of the Month” students throughout the year. The criteria for this recognition include: academic achievement, showing improvement, and/or good citizenship. The individual teacher makes the selection.

Bicycles, Skateboards and Scooters

Students who ride bicycles, skateboards and/or scooters to school must observe these rules:

- Students must obey all bicycle rules.
- Students must wear helmets.
- Students must walk their bicycles on school grounds at all times.
- Students must have their own locks and lock their bicycles, skateboards, and/or scooters in the bike rack. Students may not lock two bicycles together.
- Students may not ride their skateboards or scooters on campus.
- Students may not ride tandem, two on a bike.
- Students may not loiter in the bicycle rack.

The school will not be responsible for lost, stolen or confiscated bicycles, skateboards, and/or scooters.

Bus Transportation

Busses are available for middle school students who do not live within two miles of the school. You will present your student identification card each time you board the bus. Be at your designated stop before the bus arrives and wait until the driver asks you to board the bus. **Riding the bus is a privilege.** Students who do not follow the bus rules will be removed from the bus. Bus riders are under the authority of, and directly responsible to the bus driver. (State Reg. 1086).

Cafeteria

The district participates in the National School Lunch Program which provides nutritious meals on a voluntary, low cost basis to the enrolled students of the district. This program offers free and reduced-priced meals for students who meet the standards for participation. Applications are mailed home in the summer mailer. All information is confidential and is used only to verify eligibility.

Campus Appearance

As a valued part of the community, Bellflower Middle/High School is committed to a clean and beautiful campus. The appearance of the school grounds, buildings and classrooms influences the attitude of all who use the campus, and this attitude, in turn, affects the quality of the school’s learning environment, as well as promotes safety and a sense of pride in the school. The school’s “No Trash” policy encourages each student to take responsibility for his or her own behavior as it relates to the appearance of the campus.

Clubs

Interest clubs meet during lunch or after school. Listen for announcements and check the student bulletin for sign ups and meeting dates. This is a great way to meet new friends. Each year new clubs are added.

Counseling and Guidance

The middle school has two full time. Counselors assist students with the selection of courses in setting educational and career goals, and with personal and school problems. Parents should regard their child’s counselor as their primary contact person. Counselors complete student course scheduling each semester. Students are issued a registration sheet of course offerings, a copy of which they take home and have signed by their parents. On the first day of each semester, students receive a schedule listing periods,

classes, teachers, and room numbers. Students wishing to meet with their counselor should go to the middle school office to make an appointment. Your counselor will summon you as soon as possible.

Motivation
College and Career Planning
Homework & Improving Grades
Personal and Social Issues
Registration and Scheduling of Classes

Dress Code Policy

Bellflower High School students will come to school and to all school-sponsored events appropriately dressed in accordance with the dress code policy.

Emergency Information for Students

For the safety and well being of our students, it is critical that the school have up-to-date emergency information. Parents or guardians are to complete a confidential emergency card listing their home address and telephone number; employment phone number; and names and telephone numbers of relatives or designated persons who may be called if a child becomes ill or is injured while at school

Be sure to report all changes to the attendance office immediately. Changes in your address will require reestablishing residency within the district. This is extremely important in case of emergency.

Emergency Preparedness

The school has developed emergency plans in the case of an earthquake, fire, natural disaster or criminal activity. Drills are conducted regularly to ensure that all students and school personnel know and are able to follow the appropriate safety procedures. In the event of an emergency, the school will put into effect the disaster preparedness plan.

Expected School-wide Learning Results

Students will prepare for the future by:

- **Demonstrate Personal Responsibility** for their actions throughout the school day by respecting individuals and the learning environment, by working in a self-directed manner, and by demonstrating academic integrity. Students will attend classes regularly, bring materials, and complete assignments in a timely manner.
- **Use Higher Order Thinking Skills** such as analysis, synthesis, and evaluation to solve complex

problems and transfer subject matter and skills to life experience.

- **Communicate Effectively** through reading, writing, listening and speaking. The ability to communicate will be enhanced by integration of the arts and technology.
- **Work Collaboratively** in groups with diverse backgrounds and points of view
- **Produce High Quality Work**, which reflects a common core of knowledge necessary to become contributing, productive members of a global society.

Field Learning Experiences

Field trips support the curriculum for a particular course of study not available in the classroom. Students participating must have a completed *Parent Authorization* form signed by their parent/guardian. Students who do not participate in the field learning experience will remain at school and be provided a comparable education program.

Grade Report

Parents are notified of their student's grades, via U.S. mail, four times throughout the school year. In addition, parents may be notified in a progress report, via U.S. mail, if their student is struggling mid-way between each grade report. Parents should discuss with their child(ren) the progress report and develop a plan to help the student achieve greater success. Students also have an opportunity to have a weekly progress report. The progress report form is available at the entrance to the high school or middle school every Thursday morning as students enter the campus. The students take the form to their teacher for a current grade, teacher signature and comments indicating the student's current status in class (**See Parent Portal for electronic grading report**).

Hall Passes

Classroom instructional time is very valuable. A student is allowed out of class only with a hall pass issued by their teacher from whose class the student is excused.



Honor Roll

Traditional academic recognition is based upon grade point average. Students will receive their academic recognition based on the first semester report card during the Awards Ceremony at the end-of-year.

Highest Honors

Students having a 3.75 to 4.00 grade point average on their semester report card receive Highest Honors.

High Honors

Students having a 3.50 to 3.74 grade point average on their semester report card receive High Honors.

Honors

Students having a 3.0 to 3.49 grade point average on their semester report card receive Honors.

Identification Cards

Students must have their school ID card with them at all times. It is used to check out textbooks and other library books and materials, computer usage, and must be presented to participate in any school activity including dances, incentives, field trips and sporting events. Misplaced ID cards can be replaced for \$5.00 in the ASB office.

Incentive Program

The middle school incentive program emphasizes positive behavior and attendance in addition to acceptable academic progress. The following criteria may be used to determine eligibility:

- Academic progress
- Citizenship
- Attendance
- Improvement

Rewards may include BUC P.R.I.D.E points redeemable in the ASB office, movies, assemblies, pizza parties, barbeque lunch, "fun zone" time, student vs. staff sport events, and beach trips. A student ID card is required to participate.

Intramural Sports

All middle school students are invited to play intramural sports. Each team practices after school from 2:45-4:00 p.m., Monday through Thursday. Parent permission is required. A student must have a

2.0 and be passing four classes to participate on any level. Each team practices for three weeks and during the fourth week, a two game All Star Series is played against Mayfair Middle School.

Boys and Girls Soccer

Boys and Girls 2-Pitch Softball

Girls Tennis

Boys and Girls Track and Field

Boys Flag Football

Boys & Girls Basketball

Boys & Girls Volleyball

Boys Wrestling

Boys & Girls Cross Country



Library

The school library is open continuously from 7:30 a.m. until 4:00 p.m. for student and classroom convenience. The library provides a wealth of learning material for reading, research and independent study. During class time a student may use the library by securing a pass from the teacher. No food, drink or gum is allowed in the library at any time.

Make-Up Work

Absences from class are one of the greatest contributing factors to unsatisfactory work and should be avoided except in emergencies or illness. School work missed because of excused absences should be made up within a period equal to that of the time lost. In cases involving serious illness or injury, this time may be extended. It is the responsibility of the student to arrange for making up missed work.

Media Center/Tutoring

Library books, reference materials, and textbooks may be checked out with your ID card. Access to computers is available in our library/media center.

Messages and Deliveries

In order to ensure an appropriate learning environment we do not interrupt class for delivery of personal messages or items i.e., lunch, physical

education clothes, homework, etc. Students are NOT allowed to bring balloons and/or other items on special occasions, as they are a distraction to the learning environment.

Middle School Promotion Criteria

In order to participate in the eighth grade Promotion Ceremony, students must pass all six classes during both 1st and 2nd semester with grades of D- (60%) or higher or a cumulative GPA of 2.0 or higher for their 8th grade school year. Students must also have acceptable citizenship grades of excellence, satisfactory, or needs to improve as well as good attendance and behavior. Academic and citizenship grades will be evaluated through the week prior to promotion. All financial obligations should be cleared before participating in the Promotion Ceremony.

Parent Portal

The Parent Portal is a tool designed to enhance the communication and involvement of parents and students in their educational process. The Parent Portal is a convenient home-to-school connection allowing academic progress online via an easy- to-use website. The website is located at:

www.busd.k12.ca.us/bellflower-high.com

Click on Parent Portal. As a parent, you will be able to view the following:

Student Information	Unofficial Transcript
Emergency Information	Attendance
Grades	Classes
Progress	Gradebook*

*The gradebook page displays current grade information and the number of missing assignments in each class, if any.

Personal Property

Students must assume responsibility at all times for any school or personal property issued to or belonging to them. The following are not allowed at school: CD, iPods and/or MP3 players, radios,

paggers, electronic toys, laser pens, rollerblades, footballs, basketballs, baseballs, tennis balls, hats, dice, tobacco, water balloons, water guns, wallet chains, weapons of any kind (including pocket knives). These items will be confiscated and only released to parents. Students in possession of these items are subject to disciplinary action. The school is **NOT** responsible for lost, stolen or confiscated items and will **NOT** investigate missing items that should not have been brought to school.

Positive Behavior Expectations

In order to build a positive school culture, a caring community, and a safe and nurturing environment, we expect all students to demonstrate BUC P.R.I.D.E.:

- Positivity
- Respect
- Integrity
- Dedication
- Excellence

A detailed PRIDE matrix with examples of behavior expectations may be found in each classroom, office and on our website.

Schedule Changes

The school's master schedule is built on the requisite grade level course requirements and student requests. *Requests based upon preference for being with certain teachers or students or for having subjects during a particular period cannot be considered.*

In general schedule changes are made for the following reasons only:

1. The student has a schedule error.
2. The student needs to make-up a required course of study which has been failed, if space is available.
3. To balance the master schedule and class size in accordance with the State of California regulations and District policies.

During the scheduling change process, the student is expected to attend his or her assigned classes regularly until the change has been made.

School Supplies

To ensure success in school, the following supplies are recommended by all students:

- Sturdy book bag or backpack*
- Student Planner
- Three-ring binder and dividers (one for each class)
- Lined white paper (non-spiral bound)
- Pencil pouch-pencils and pens (blue or black)
- Colored pencils and/or crayons

*Backpacks must be free and clear of any external markings and patches with the exception of your name and any appropriate brand-name patch that was included when purchased. If you write on your backpack, it will be confiscated.

Textbooks

Students will be issued textbooks in many of your classes. You must present your ID card when checking out textbooks. The books are loaned for the year and it is your responsibility to maintain the book in an appropriate manner. Financial obligations will be assessed for damaged, lost or stolen textbooks. Students will not be allowed to participate in school activities if they have outstanding financial obligations.

Undergraduate Admission Requirements

It is very important for students to be aware that graduation requirements are not necessarily equivalent to college entrance requirements. While a student who meets the minimum requirements for graduation from Bellflower High School may be eligible for admission to community colleges, the requirements for California State Universities, the University of California and most other four year institutions are more rigorous. Students must fulfill the requirements listed below for admission.

Subject Requirements ("A-G" Coursework)	CSU California State University Admission Requirements	UC University of California Admission Requirements
English	4 years required Four years of	4 years required Four years of

	college preparatory English composition and literature	college-preparatory English that include frequent and regular writing, and reading of classic and modern literature. No more than one year of ESL-type courses can be used to meet this requirement.
 Mathematics	3 years required Three years of college preparatory mathematics, including IM1, IM2, IM3, or higher mathematics Four years recommended	3 years required Three years of college-preparatory mathematics including IM1, IM2, & IM3 Four years recommended
History/Social Science	2 years: U.S. History and American Government	2 years required Two years of history-social science, including one year of world history, cultures and geography; and one year of U.S. history or one-half year of civics or American Government
 Laboratory Science	2 years: One year of biological science and one year of physical science	2 years required Two years of laboratory science providing fundamental knowledge in at least two of these three foundational subjects: biology, chemistry Three years recommended
Foreign Language	2 years of the same language	2 years required; 3 years recommended Two years of the same language other than English.

Visual/ Performing Arts	1 year of same discipline: dance, drama or theater, music or visual art	1 year required A single yearlong approved arts course from a single VPA discipline: dance, drama/theater, music or visual art.
College-Preparatory Electives	Additional year chosen from the University of California "a-g" course list	1 year required One year (two semesters), in addition to those required in "a-f" above, chosen from the following areas: visual and performing arts (non-introductory level courses, history-social science, English, advanced mathematics, laboratory science and language other than English

Colleges and universities also require test scores; students should consult with individual schools, but use the following guidelines.

College Admission Tests

CSU California State University	UC University of California
SAT I or ACT	SAT I and SAT II or ACT and SAT II

Testing Programs

Students at Bellflower High School participate in a variety of testing programs, some mandatory and some voluntary. Below is a listing of these programs, along with a brief description of each.



Smarter Balanced Assessments

The Smarter Balanced Assessment Consortium is developing a system of valid, reliable, and fair next generation assessments aligned to the Common Core State Standards (CCSS) in English Language

Art/literacy (ELA/literacy) and mathematics for grade 3-8 and 11. The system, which includes both summative assessments for accountability purposes and optional interim assessments for instructional use, will use computer adaptive testing technologies to the greatest extent possible to provide meaningful feedback and actionable data that teachers and other educators can use to help students succeed.

Smarter Balanced assessments will go beyond multiple-choice questions to include extended response and technology enhanced items, as well as performance tasks that allow students to demonstrate critical thinking and problem-solving skills.

Performance tasks will challenge students to apply their knowledge and skills to respond to complex real-world problems. These activities are meant to measure capacities such as depth of understanding, writing and research skills, and complex analysis, which cannot be adequately assessed with traditional assessment questions. The performance tasks will be taken on a computer (but will not be computer adaptive).

College and Career Readiness

Naviance is a web-based program for students, grades 7-12 that assists with:

- Career planning
- College exploration
- Resume building
- Scholarship searching
- Career and skill assessments

California English Language Development Test (CELDT)

The California English Language Development Test (CELDT) is administered for initial identification to all enrolling students who have a primary language other than English listed on their Home Language Survey. School districts are also required to administer the CELDT annually to identify English learners until they are reclassified as fluent English proficient. The purpose of the test is to determine the

level of English language proficiency and to assess annual progress in acquiring listening, speaking, reading and writing skills in English.

Voluntary Testing Programs

The Advanced Placement program is an opportunity for students to pursue college-level studies while still in secondary school and to receive advanced placement credit in college. Taking an AP Examination in one or more of the available subject areas enables students to compare their knowledge and understanding of a college-level subject with the high academic standards established by college faculty. Students who take AP courses are able to learn a subject in depth, develop analytical reasoning skills, and form disciplined study habits that can contribute to continued success at the college level. Successful performance in a college-level AP course is, therefore, a great advantage to students who wish to attend highly selective colleges. There is a fee for each AP test taken, but fee waivers are available. All AP students are required to take the AP exam for each class in which they are enrolled. If students receive high enough scores (3, 4, and/or 5), they will receive college credit for the course.

PSAT

The PSAT is most useful to junior students, although it is available for sophomore students as well. It is designed to prepare students to take the SAT, a nationally recognized college entrance exam. It is structured similarly to the SAT, testing verbal and mathematics skills. In addition to providing preparation for taking the SAT, PSAT scores are used by the National Merit scholarship test service to determine scholarship winners (student eligibility for scholarships is determined based on PSAT scores earned in the junior year only).

ACT

The ACT, like the SAT, is used for college entrance purposes. The ACT covers four skill areas: English, mathematics, reading and science. The sum of the scores for the English, mathematics, reading and science scores is the sum score for the ACT that is

used for admission to the university. The ACT also offers, as an option, the Writing Test. The university does not require the score from the Writing Test for admission purposes. Students' guidance counselors can assist them in determining whether to take the SAT or the ACT, when to take it, and how to apply for a fee waiver, if needed. Students generally take this test during the spring of their junior year and, if necessary, repeat it to raise their scores during the senior year. For more information about the ACT, go to www.act.org.

Scholastic Aptitude Test (SAT I)

The Scholastic Aptitude Test is part of the College Board's testing program. It is designed to assess aptitude for college-level work and provides verbal and math scores. The SAT consists of three sections: critical thinking, mathematics and writing. There is a fee for taking the SAT I. Students' guidance counselors can assist in determining whether to take the SAT or the ACT, when to take it, and how to apply for a fee waiver, if qualified. Students generally take this test during the spring of their junior year and, if necessary, repeat it in the fall to raise their scores during their senior year. Visit www.collegeboard.com to learn more about the SAT I test.

Scholastic Aptitude Test (SAT II)

SAT II tests are used to determine students' levels of competency in specific subject areas, including foreign language, mathematics, English, history and science. Many colleges require or recommend that students take one or more of these tests for college admission as well as for placement purposes. There is a fee to take this examination, but it may be waived if qualified. Students' guidance counselors can assist them in determining which tests to take. The University of California system requires that all applicants take the writing and math tests, plus an additional test in another academic area. For more information about the SAT II, go to www.collegeboard.com.

Preparing for the Examination

- Set up a special study schedule to prepare yourself for your exams. Plan it so that everything can be covered in the time available.
- Avoid cramming. Your review should be completed well before the exam.
- Find out what kind of exam you are getting ready for (e.g., essay-type or objective) and exactly what material will be on the test.
- Memorize essential facts and formulas.
- Get a good night's rest before the exam and begin the exam day with a good breakfast.
- Come with the school supplies you will need (ruler, pencil(s), pen(s), calculator, etc.).

Use of School Telephone

Because the school phone is a business phone, students will not be allowed to use it except in emergency situations. Therefore, it is important that arrangements are made as to after school child care, rainy day pickup, and so forth ahead of time.

Students are permitted to possess cell phones under the following conditions: Students may not use or display cell phones during the regular school day or participation in school activities. Cell phones must remain out of sight and powered "off" throughout the school day. "The school district is not responsible for lost, stolen or confiscated property."

Visitors

Students' parents/guardians are always welcome as visitors to the school. Board of Education policy and procedures section (AP 1250) states: *"Immediately upon entering any school building or grounds, any person who is not a student of the school or a district officer or employee shall, when school is in session, report his/her presence and the reason for visiting the school to the principal or designee..."*

For purposes of school safety and security, all visitors must sign in at the middle or high school office before visiting a classroom or observing on the school grounds. The office may ask for

identification prior to allowing the visitor on the school premises. Generally, visits should be limited to approximately thirty minutes. Visitors will be given a badge to wear while on campus. Student visitors are not allowed.

Withdrawal from School

A middle school student who withdraws from school does so through the middle school. Before a transcript of student's record can be mailed to his or her new school, the student must pay all debts and textbooks are returned

